

Government of Jammu & Kashmir,
Department of Soil & Water Conservation

Subject: Correspondence on the nomenclature of District Soil Conservation Officer of new Districts.

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C I R C U L A R No. 26
D A T E D: 20 - 02 - 2017

With reference to above noted subject, the Government has vide Circular No.15-GAD of 2007 dated 20.04.2007 issued by General Administration Department issued certain instructions which include;

“All concerned Administrative Departments shall start processing the cases for creation of district level posts in the new districts. Till the new creations take place and officers/officials positioned, the District level Heads of Departments/offices of the parent districts will continue to perform the duties of District level Heads of Departments/ offices for new districts.”

In Government order No.233-GAD of 2007 dated 6.3.2007, it is ordered that the District level officers of the existing districts shall:-

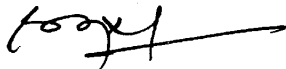
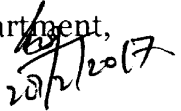
- a. Set up Camp offices in the new districts in any of the already existing subordinate offices at the new district headquarters till new creations are sanctioned by the respective Administrative Departments with the approval of the competent authority;
- b. attend the Camp offices for at least two days in a week to address the public grievances of the area and to other official matters with the new Deputy Commissioners.

The Department has conveyed these instructions to all the subordinate offices for adherence. Since, the creation of new districts has not been ordered for this Department, instructions at various occasions during discussions have also been given to desist from making correspondence on the name of new districts instead of parental District Office.

Unfortunately, from quite some time, it has been observed that some District level offices are again making correspondence on the name of new districts, creating confusion.

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It is, therefore, instructed to all the subordinate offices, that the official correspondence must be continued by the name of parental District office alone. Any deviation to the standing instructions shall be viewed seriously.


(Javed Iqbal) IFS
Director,
Soil & Water Conservation Department,
J&K, Jammu 

No: DSC/Estt-339/G/203-303

Dated: 20 .02.2017

Copy to the:

1. Joint Director, Soil & Water Conservation Department, Kashmir/ Central/ Jammu for necessary action. No such correspondence shall be entertained.
2. All District Soil Conservation Officers / Project Officer, CAT Baglihar, for necessary action.
3. Deputy Director (P&S) / Assistant Soil Conservation Officer (Plg), Direction Office, for necessary action.
4. Circular file.
5. Official website / Concerned file.